



## Practical Training Contract

for the \_\_\_\_\_ practical semester in the WS/SS \_\_\_\_\_ between

entreprise / authority / institution: \_\_\_\_\_

address: \_\_\_\_\_

telephone, fax: \_\_\_\_\_

– thereafter referred to as practical training establishment –

and

Mr./Mrs. \_\_\_\_\_

born on \_\_\_\_\_ in \_\_\_\_\_

resident in \_\_\_\_\_ telephone: \_\_\_\_\_

Student of the FACHHOCHSCHULE WEIHENSTEPHAN, D-85350 Freising ,  
Tel: +49/8161/713572; Fax: +49/8161/715096;  
E-mail: poststelle@pa-weihst.bayern.de

Course of studies \_\_\_\_\_ Matr.-Nr. \_\_\_\_\_

– thereafter referred to as student –

the following

### Contract

is concluded:

#### § 1 General Scope

- (1) Studies in the faculties of the Fachhochschulen in Bavaria as a rule include two practical semesters in accordance with the basic college regulations and/or other college regulations pertinent to the respective course of study. The practical semesters are an obligatory part of a degree course at a Fachhochschule and as a rule extends over an uninterrupted period of 20 weeks, during which time they are supplemented by accompanying classes. They are completed in companies and institutions outside and under the supervision of the college, thus integrating studies and professional experience. Throughout the practical semester the student remains immatriculated.
- (2) The practical semesters are subject to the regulations issued by the Bavarian Ministry of Education and Culture as well as by the college in their specific versions on the basis of the Bavarian Act of Parliament concerning universities and colleges. These are in particular
  1. the ordinance regarding practical semester studies at Bavarian Fachhochschulen of Dec. 3, 1980 (GVBl. page 730)
  2. the training schedule for practical semester studies as part of the pertinent basic college regulations and/or other college regulations.

#### § 2 Contractual duties

- (1) the practical training establishment in question undertakes
  1. to offer the student training and professional guidance from \_\_\_\_\_ to \_\_\_\_\_ (= \_\_\_\_\_ weeks) for the duration of the above-mentioned practical semester in pursuance to the attached training schedule and the additional regulations set forth in § 1,
  2. to make provision for enabling the student to attend accompanying classes and participate in examinations,
  3. to review the report to be drawn up by the student,
  4. to issue a certificate furnishing information about the specific requirements regarding the objective of training and the successful completion of the practical training period as well as possible times of absence from work.

